# **NESS Cross-Country League**

# **Privacy Notice**

The NESS Cross Country League ("the league") is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of collating the results of an event in the race series. The league is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

#### What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the league. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data).

# Why we need your personal data

The reason we need your Athletics Data is to be able to administer the league. Our lawful basis for processing your personal is that we have a contractual obligation to all clubs to administer the league.

Reasons we need to process your data include

#### For competition entry

• sharing personal data with club team managers to enter events;

#### For funding and reporting purposes

 sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;

#### For membership and club management

• publishing of race and competition results

## Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

The league may set up social media pages. All clubs and their members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

#### Who we share your personal data with

The league does not supply any personal data it holds for this purpose to any other third party. The league does not store or transfer your personal data outside of the UK

#### How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

## Your rights

#### Finding out what information the league holds about you

Under the Data Protection Legislation, you can ask to see any personal information that we hold about you. Such requests are called data subject access requests. If you would like to make a subject access request, please contact us at email address gdpr@tiptreeroadrunners.com

You will also need to provide two forms of identification, for example, driving licence, utility bill or passport and, if appropriate, any about the source or location of the information you are requesting.

#### Right to be forgotten

In certain circumstances you can request us to delete all information we hold which identifies you. You can make this request at email address gdpr@tiptreeroadrunners.com but please note we may be compelled to maintain your information due to specific legislative or regulatory requirements.

#### **Data corrections**

You have the right to require us to correct any inaccuracies in your data free of charge. You can also exercise this right at any time by contacting us at email address gdpr@tiptreeroadrunners.com and:

- providing us with enough information to identify you; and
- specifying the information that is incorrect and what it should be replaced with

#### **Data portability**

You have the right to request a copy of your personal data for you to reuse for your own purposes across different services. You can also exercise this right at any time by contacting us at email address gdpr@tiptreeroadrunners.com

#### **Complaints and contacts**

If you have any concerns or complaints in relation to how the league collects and/or processes your personal data, you should contact us at email address gdpr@tiptreeroadrunners.com

Please use the same details to contact us with regard anything included in the Privacy Policy.

If you are dissatisfied with how your concern/complaint is dealt with by NESS Cross Country League you have the right to report your concern/complaint to the Information Commissioners Office (<u>www.ico.org.uk</u>).